



Ector County Commissioners' Court

December 02, 2025

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- Judge Dustin Fawcett

INVOCATION- Commissioner Mike Gardner

PLEDGE OF ALLEGIANCE- United States and Texas

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. Public Participation/Comments, Shelby Rigtrup- Public Information Officer:

To receive public comments on non-agenda related items.

2. Proclamation, Dustin Fawcett- Ector County Judge:

To consider, discuss, and take any necessary action to *approve* a *Proclamation* proclaiming recognition and celebration of the 97th Anniversary of Greater John's Baptist Church, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

3. Resolution, Shelby Rigtrup- Public Information Officer:

To consider, discuss, and take any necessary action to *approve* a *Resolution* casting the Ector County Commissioners' Court votes for the members of the *Board of Directors of the Ector County Appraisal District*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

4. Compliance Acknowledgement, Cleopatra Callaway- County Treasurer:

To consider, discuss, and take any necessary action to *approve* and "*accept as a matter of record*" that Cleopatra Callaway, County Treasurer, has completed all requirements to be in *reporting compliance* as stated per PGC 83.003, Texas Government Code, and has completed the *Certificate of Compliance* for the Public Funds Investment Act per Section 2256.008, Investment Trainings, Local Governments, Texas Government Code, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

5. *Request for Donation of Assets, Andrea Moralez- Purchasing Agent:*

To consider, discuss, and take any necessary action to *approve* the *donation* of a 2023 DJI Matrice 30T (SP), from the West Odessa Volunteer Fire Department to the Environmental Enforcement Department, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

AWARD OF BIDS/PROPOSALS

6. *Request for Proposal Specifications: 2025-RFP-105, Andrea Moralez- Purchasing Agent, Aaron Martin- Coliseum Director:*

To consider, discuss, and take any necessary action to *approve* the *Request for Proposal Specifications for Advertising & Sponsorship Opportunities - 3 Sided Marquee at TX 191 & US 385, Odessa, TX, Proposal No. 2025- RFP-105* , and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; these specifications have been designed by the Coliseum Director and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

CONTRACTS/AGREEMENTS/GRANTS

7. *NEHA-FDA Retail Flexible Funding Model Grant Program, Eunice Ibarra- Heath Department Secretary:*

To consider, discuss, and take any necessary action to *approve* the *NEHA-FDA Retail Flexible Funding Model Grant Program* for the Ector County Health Department, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this grant and all funding is contingent upon the Health Department and County complying with all applicable federal statutes and regulations in effect during the grant period.

8. *Coliseum/Football Use Permit Agreement, Aaron Martin- Coliseum Director:*

To consider, discuss, and take any necessary action to *approve* the *Football Use Permit Agreement* by and between the Ector County Coliseum and Indoor Sports United, LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

PERSONNEL REQUESTS

9. *District Attorney Investigator Hiring Request, Dusty Gallivan- District Attorney:*

To consider, discuss, and take any necessary action to *approve* hiring a *District Attorney Investigator* at a Step 4 due to experience, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

DEVELOPMENT SERVICES

10. *Subdivision Plat Application: Pleasant Farms Subdivision- 8th Filing, Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action to *approve* a *Subdivision Plat Application* for Pleasant Farms Subdivision, 8th Filing, Replat of Lot 5, Block 14, Pleasant Farms Subdivision, 1st Filing in Section 48, Block 43, T-3-S, Precinct #4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

11. *Subdivision Plat Application: Melendez Subdivision, Eddie Landrum- Development Services*

Director:

To consider, discuss, and take any necessary action to *approve* a *Subdivision Plat Application* for Melendez Subdivision, Replat of the West 6.241-acre Tract of Lot 7, Block 27, Pleasant Farms, 3rd Filing, Precinct #4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

PUBLIC WORKS

12. *County-wide Employee Driving Training Course, Amber Valles- Public Works Department*

Coordinator:

To consider, discuss, and take any necessary action to *approve* a *County- wide Employee Driving Training Course* through NSC, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

13. *No Parking Signs Discussion, Amber Valles- Public Works Department Coordinator:*

To consider, discuss, and take any necessary action regarding potential "*no parking*" signs on West Paula Road, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

CONSENT AGENDA

14. *Proposed Consent Agenda, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action regarding the following *Proposed Consent Agenda*:

14a.) Line-Item Transfer- Equipment Services:

To consider, discuss, and take any necessary action to *approve* a *line-item transfer* to Equipment Services Fund, Special Departmental Equipment, 051-770-5507 from Motor Vehicle Fuel, 051-770-5202 for \$11,224.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

14b.) Line-Item Transfer- County Clerk:

To consider, discuss, and take any necessary action to *approve* a *line-item transfer* to General Fund, County Clerk, Professional Services, 001-160-5307 from Office Supplies, 001-160-5171 for \$1,500.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

BUDGET/FINANCIAL

15. *IDEMIA LiveScan System Purchase Request, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to *approve* the purchase of the *IDEMIA LiveScan System*, which includes the unit price of \$35,099.00 with an annual maintenance fee of \$5,749.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; all TCOLE applicants and licensees are required to be fingerprinted via the LiveScan System for criminal background checks.

16. *Budget Amendment Request: Equipment Services, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to Equipment Services Fund, Special Departmental Equipment, 051-770-5507 for \$156,000.00, and to Sales Tax Vehicle Maintenance, 051-4124 for \$156,000.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

17. *Budget Amendment Request: Sales Tax, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to Sales Tax Fund, Motor Vehicle Maintenance, 005-730-5251 from Unreserved Fund Balance, 005-3310 for \$156,000.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

18. *Treasurer's Monthly Report, Cleopatra Callaway- County Treasurer:*

To consider, discuss, and take any necessary action to *approve* the *Ector County Treasurer's Monthly Reports* for July 2025 and August 2025, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; it is also requested that these reports be archived with the official minutes of this meeting.

19. *Financials Statements & Reports, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* the *Accounts Payable Fund Requirements Report* for December 2nd, 2025, and review County financial statements and reports.

EXECUTIVE SESSION

20. *Legal Matters, John Henderson- Commissioners' Court Attorney/Grant Writer:*

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to the Ector County Odessa-Schlemeyer Field Airport, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

21. *Legal Matters, John Henderson- Commissioners' Court Attorney/Grant Writer:*

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to the *Ector County Coliseum Design-Build Contract*, and authorize the County Judge, and any necessary party, to sign all documents associated with this agenda item.

22. *Legal Matters, Julie Prentice- County Attorney, Jeffrey Avery- Public Works Director:*

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to the *SKG Engineering Contract*, and authorize the County Judge, and any necessary party, to sign all documents associated with this agenda item.

ADJOURN

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

Posted on November 26, 2025
At 10:26 AM

A handwritten signature in blue ink that reads "Jennifer Martin". The signature is cursive and fluid.

Ector County Clerk

The Ector County Commissioners' Court meetings are available to all persons regardless of disability.

Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at (432) 498-4000 or 1010 East 8th Street, Room 118, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.

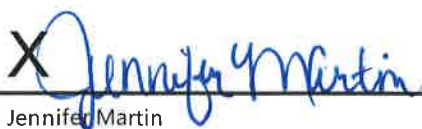
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X 

Dustin Fawcett
Ector County Judge

ATTEST:

X 
Jennifer Martin
County Clerk

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